

Regular Meeting of the Board of Trustees, Muscatine Art Center
August 18, 2010

Present: Jan Henderson, Doug Krieger, Caren Luke, Tom Spread and Jeffrey Stone.

Absent: Jennifer Conard, Mark Huddleston, David Meloy and Becky Wichers.

Staff: Barb Christensen

President, Tom Spread, opened the meeting.

Visitors: None present.

Minutes: It was moved by Mark Krieger, seconded by Jeffrey Stone to approve the minutes of the July 15, 2010 regular meeting as presented. Motion carried.

Bills: It was moved by Caren Luke, seconded by Doug Krieger to approve for payment monthly bills totaling \$15,626.01. Motion Carried. A new process is in place for bill approval whereby two Board members are required to sign the Schedule of Bills by Fund -- Tom Spread and Caren Luke signed.

COMMITTEE REPORTS

Collections: Jan Henderson reported.

- 1) **Muscatine County Iowa Special Edition Winchester Rifle**, 2001 prototype (only ten produced) with case and certificate of authenticity, was gifted by David McGowan. An estimated value of the rifle is \$10,000.

Long Range Planning: No report.

Building & Grounds: Barb Christensen reported for Mark Huddleston.

- 1) **Garage at 1402 Mulberry Avenue.** The City Public Works department torn down the garage and work will begin soon on clearing, in-filling and seeding the lot. The property will not be usable until next spring.
- 2) **Security/Fire Alarm System** – Integrated Technology Partners (ITP) is currently installing the new system. The five cameras installed were going to be connected to the Art Center's computer monitors. It was determined this was not an efficient use of the Art Center computers/monitors and Barb Christensen successfully negotiated the donation of two stand-alone monitors by ITP. Staff training to be scheduled following completion of the installation.
- 3) **United Way Day of Caring** will be held September 15, 2010, and volunteers are scheduled to clean up the grounds of the Art Center
- 4) **Front sidewalk** repair will begin soon.

Finance & Budget: Caren Luke reported.

Monthly Financials – The July 2010 monthly financial reports were received and reviewed.

Support Foundation – Tom Spread attended the quarterly meeting of the Foundation. See Unfinished Business for report on Eckhardt Estate.

Personnel: Barb Christensen reported.

- 1) **Deidre Pearson**, part timer who works every other weekend, resigned for family reasons. Katie Doherty will work additional hours every other Sunday and Barb will look for a person to fill the every other Saturday part time position.

Program/Publicity: Barb Christensen reported for David Meloy.

- 1) **Artist Steve Gerberich** was at the Iowa State Fair on Sunday, August 15, promoting his show, *Springs Sprockets and Pulleys*, at the Muscatine Art Center. Barb attended the Fair and said Steve's special interactive sculpture for this promotion drew a lot of attention.
- 2) **Mobilizing Muscatine Excellence** produced a video promoting Muscatine, which includes a segment on the Art Center.
- 3) **New Teacher Orientation Luncheon and Tour** was held this year with 50 teachers and school administrators attending. The Friends of the Muscatine Art Center sponsored this annual event.
- 4) **The Friends Festival of Wreaths** will be held on Saturday, November 20, 2010.

Directors Report: Written report submitted for review.

Unfinished Business: Tom Spread reported.

- 1) **David Eckhardt Estate.** Attorney Bill Hargrafen continues to work on terminating the trust. Funds to fulfill the bequest to the Muscatine Art Center and the Muscatine Humane Society are located in a Certificate of Deposit earning an interest rate of 4 percent. It was determined that the bank will divide the certificate into two certificates, each certificate will bear the name of the respective beneficiary, the certificates will each maintain the same interest rate of 4 percent, and the bank will make these changes without cost or penalty.
- 2) **2010 – 2011 Committees:** A list of current committee assignments was distributed. It was moved by Doug Krieger and seconded by Caren Luke to approve the 2010-2011 Committees. Motion Carried.

New Business:

- 1) Barb Christensen received a personal handwritten note from Ford W. Bell on the bottom of the accreditation letter from the American Association of Museums

congratulating the Muscatine Art Center for 29 years of membership and for remaining an accredited museum.

ADJOURN: There being no further business, it was moved by Jeffrey Stone and seconded by Caren Luke that the meeting adjourn. Motion carried.

Respectfully submitted,

Jan Henderson, Secretary

DIRECTOR'S REPORT
For the month of July 2010
August 19, 2010

Total number of visitors for July 2010
2207

Total number of visitors for July 2009
1189

Total number of visitors Year-to-Date 2010
19687

Total number of visitors Year-to-Date 2009
12119

All figures include outreach program participants

EXHIBITIONS (in the month of June)

March 14, 2010 – December 31, 2010

Springs Sprockets & Pulleys

June 26, 2010 -

The Art of David Hockney from the collection of Robert Reinsager

EXHIBITIONS (currently on view – July)

March 14, 2010 – December 31, 2010

Springs Sprockets & Pulleys

June 26, 2010 -

The Art of David Hockney from the collection of Robert Reinsager

OTHER

July 08,

Friends of the Muscatine Art Center Meeting

July 10,

Wedding Photos in the Garden

July 15,

Board of Trustees Meeting

ACQUISITIONS

Respectfully submitted,

Barbara C. Christensen
Director